



# Lea Valley Primary School

## Charging and Remissions Policy 2016/17

### Contents

Ethos .....	2
Music Tuition .....	2
School Meals .....	2
Extra-curricular Activities and Clubs .....	3
Activities not run by the School or LA.....	3
Residential Visits .....	3
Breakages .....	3
Procedures for policy monitoring .....	3

## **Ethos**

We believe that all pupils should have an equal opportunity to benefit from school activities, both on and off site, within and outside the curriculum, regardless of their family's financial means. This policy sets out our school approach to charging and remissions. In formulating this policy it emphasises our intention to ensure transparency in setting charges and to ensure that all children are able to access the provision on offer.

## **Music Tuition**

All children study music as part of the National Curriculum, and the school is currently committed to providing instrumental tuition for all children in Year 4, for which there is no charge.

However there is a charge for all other instrumental tuition requested by parents/carers within school hours. The charge is paid directly to Haringey's Music Services which provides peripatetic music teachers to teach individual or small group sessions on the school site. Haringey Music Services will provide information for parents about charges and availability of additional music tuition.

Voluntary contributions for activities as part of the Curriculum  
When organising school trips, visits or workshop activities which enrich the curriculum, the school may ask parents to contribute to the cost of the activity. All contributions are voluntary, although it may be the case that some activities may be unable to go ahead without a sufficient level of contribution. This will be made clear to parents when the contribution is requested. Provided that the activity is able to go ahead, no child will be excluded from any activity funded by voluntary contributions on the grounds that their parent/carer is unwilling or unable to contribute.

If appropriate, and if funds allow, the school may pay a proportion of the costs in order to support a visit.

## **School Meals**

No charge will be made for pupils in Key Stage 1 or for children entitled to free school meals.

## **Extra-curricular Activities and Clubs**

Extra-curricular activities are ones that take place wholly or mainly outside school hours. Where an extra-curricular activity is being provided, a charge may be made for attending the activity or club. It is the school's policy to charge for these activities. Where a charge is made, the total collected will not exceed the cost of providing the activity and all children who wish to participate will be expected to pay the appropriate charge. For those parents/carers who cannot afford to pay for extra-curricular activities, parents/carers will be encouraged to speak to the Headteacher in order to establish whether funding arrangements are available to support any extra-curricular activity.

## **Activities not run by the School or LA**

When an organisation is acting independently of the school or Local Authority and arranges an activity to take place during school hours and parents want their children to join the activity, such organisations may charge parents.

## **Residential Visits**

The school organises annual residential visits. Where the visit is classified as being outside school hours, a charge will be made.

All parents/carers will be given the option of a payment plan to spread the costs of the residential visit. Families who are eligible for free school meals will be asked for a reduced contribution.

## **Breakages**

The school may seek to recover any costs incurred due to willful damage or breakage of property belonging to a third party, by a pupil where the school has been charged.

## **Procedures for policy monitoring**

All members of staff and governors will receive a copy of this policy. Copies are available to parents on request. This Policy has been

approved by the Governing Body and the School Leadership Team and it will be reviewed in line with the curriculum policy schedule.